

# Provision of Services Regulations

## **Legal form**

Partnership

## **Address and contact details**

Ballams, Crane Court, 302 London Road, Ipswich, IP2 0AJ

Telephone: 01473 216994

Web: [www.ballams.co.uk](http://www.ballams.co.uk)

Email: [admin@ballams.co.uk](mailto:admin@ballams.co.uk)

## **VAT number**

102 0174 44

## **General practice registration**

We are registered with the Institute of Chartered Accountants in England and Wales as Chartered Accountants. Further details can be found on the register at <http://find.icaew.com/> using our firm name and location.

In carrying out our work we are subject to the Code of Ethics which can be found at [www.icaew.com/en/members/regulations-standards-and-guidance/ethics](http://www.icaew.com/en/members/regulations-standards-and-guidance/ethics). With respect to audit work we are also subject to the APB Ethical Standards which can be found by searching for 'Ethical Standards' at <http://www.frc.org.uk/Our-Work/Publications.aspx>.

## **Audit registration**

We are a firm of statutory auditors registered to carry on audit work in the UK and Ireland by the Institute of Chartered Accountants in England and Wales. Details about our audit registration can be viewed at [www.auditregister.org.uk](http://www.auditregister.org.uk) under reference number C006704086.

The professional rules applicable to our audit work in the UK are the Audit Regulations which can be found at [www.icaew.com/auditnews](http://www.icaew.com/auditnews). In addition there are the International Standards on Auditing (UK and Ireland) at [www.frc.org.uk/Our-Work/Publications.aspx](http://www.frc.org.uk/Our-Work/Publications.aspx).

## **General terms and conditions**

Our Standard Terms of Business are available on this website or in writing upon request. A letter confirming the terms and respective responsibilities of any engagement is provided at commencement of a business relationship.

## **Professional indemnity insurance**

In accordance with the disclosure requirements of the *Provision of Services Regulations 2009*, our professional indemnity insurance is provided through Manchester Underwriting Management Limited, Link House, St. Mary's Way, Chesham, Buckinghamshire HP5 1HR. The territorial coverage is worldwide excluding professional services carried out from an office in the United States of America or Canada and excludes any action for a claim brought in any court in the United States of America or Canada.

## **Complaints**

If you are dissatisfied with the service you are receiving, please let us know, by contacting Simon Marriage on 01473 216994. We undertake to look into any complaint carefully and promptly and do all we can to explain the position to you. If we do not answer your complaint to your satisfaction you may of course take up the matter with our professional body, the Institute of Chartered Accountants in England and Wales.