

Provision of Services Regulations

Names and (legal form) Ballams Chartered Accountants (Partnership) and Ballams Business Solutions Limited (Company – registration number **04059932**)

Address and contact details Ballams, Crane Court, 302 London Road, Ipswich, IP2 0AJ Telephone: 01473 216994 Web: www.ballams.co.uk Email: admin@ballams.co.uk

VAT number 102 0174 44 (Partnership) 786 3654 81 (Company)

Professional Indemnity Insurer The professional indemnity insurer for both the Partnership and the Company is Great Lakes Insurance SE, Plantation Place, 30 Fenchurch Street, London, EC3M 3AJ. The territorial coverage is worldwide excluding professional business carried out from an office in the United States of America or Canada and excludes any action for a claim brought in any court in the United States of America or Canada.

General practice registration

We are registered with the Institute of Chartered Accountants in England and Wales as Chartered Accountants. Further details can be found on the register at <http://find.icaew.com/> using our firm name and location.

In carrying out our work we are subject to the Code of Ethics which can be found at www.icaew.com/en/members/regulations-standards-and-guidance/ethics. With respect to audit work we are also subject to the APB Ethical Standards which can be found by searching for 'Ethical Standards' at <http://www.frc.org.uk/Our-Work/Publications.aspx>.

Audit registration

We are a firm of statutory auditors registered to carry on audit work in the UK and Ireland by the Institute of Chartered Accountants in England and Wales. Details about our audit registration can be viewed at www.auditregister.org.uk under reference number C006704086.

The professional rules applicable to our audit work in the UK are the Audit Regulations which can be found at www.icaew.com/auditnews. In addition there are the International Standards on Auditing (UK and Ireland) at www.frc.org.uk/Our-Work/Publications.aspx.

General terms and conditions

Our Standard Terms of Business are available on this website or in writing upon request. A letter confirming the terms and respective responsibilities of any engagement is provided at commencement of a business relationship.